



Minutes NV COMMUNICATIONS STEERING COMMITTEE

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| DATE | July 6, 2004 |
| TIME | 1:15 pm – 3:00 pm |
| LOCATION | 401 S. Carson Street, Rm 4100 – Carson City 555 Washington St, Rm V4401 – Las Vegas |
| RECORDER | Maggie Thorne |

ATTENDANCE

| Carson City Members | Present | Las Vegas Members | Present |
|---|----------------|--|----------------|
| Terry Savage, Chair, Dept of Information Technology | ✓ | Anthony DeMeo, Nye County | |
| Robert Chisel, Dept of Transportation | ✓ | Dennis Cobb, LV Metro Police Dept | ✓ |
| Neil Harris, Elko County Sheriff's Office | | Bob Lossle, FBI | |
| Heidi Sakelarios, NV Health Division | | James Spinello, Clark County | ✓ |
| Freeman Johnson, Dept of Conservation & Natural Resources | | Jack Staley, LV Valley Water District | ✓ |
| Dave Hosmer Dept of Public Safety | | Ronda Hornbeck, Lincoln County | |
| Dan Newell, City of Yerington | ✓ | | |
| Ralph Jaeck, City of Reno | | | |
| Chris Lake, NV Hospital Association | | | |
| Dan Holler, Douglas County | ✓ | | |

Staff

| Name | Present | Name | Present |
|---|----------------|---|----------------|
| Mark Blomstrom, Dept of Information Technology | | Glade Myler, Attorney General's Office | ✓ |
| Maggie Thorne, Dept of Information Technology | ✓ | Dave McTeer Dept of Administration | |
| Jim Wilson, Clark County/SNACC | | | |

I. CALL TO ORDER

Terry Savage called the meeting to order at 1:15 pm.

II ROLL CALL/MINUTES

The roll call was conducted by Maggie Thorne. Present: 8 members, 0 alternates

Absent: 8

There was no quorum and the minutes from the previous meeting were not approved. Since there were no other actions items, both Terry Savage and Jack Staley agreed to proceed without a quorum.

III. DISCUSSION ON COMMUNICATIONS INTEROPERABILITY PLAN DEVELOPMENT

Tim Peters, President, Tech Knowledge reviewed the Project Plan and distributed a hardcopy to each member (dated June 22, 2004). He also provided a two page Project Status Report, dated June 30th, indicating that the company is now in Phase Two: Data Collection.

Tim also provided a discussion draft of potential survey data points (dated July 6, 2004).

A monthly status report will be provided to NCSC from Tech Knowledge throughout the project cycle.

Terry asked if there were any questions. Dennis Cobb questioned the legal opinion regarding keeping this information confidential. Glade Myler said the Homeland Security Commission is working on allowing the chairperson of each subcommittee of HSC the authority to ask for a closed meeting. At this point, if NCSC wants this confidential, NCSC will need to get an Executive Order from the Governor listing it as confidential and then it would be classified. Terry mention that in NRS 242 (DoIT's Statute) specifically granted Terry the authority to make something confidential if it is IT related. Glade said that he Terry has in under his statute, then that should be okay. Terry asked Glade to double check and confirmed the NRS 242 statute to make sure of that. Terry also asked Dennis Cobb to provide a list of the specific elements that need to be kept confidential. Terry said he would also pass this issue by the Governor.

Dennis added that he thought if we included something in the packet on confidentiality then it may help both Tech Knowledge and NCSC to get responses.

Tim indicated that the survey will be done in a user friendly manner. If participants have questions or issues, Tech Knowledge will have someone immediately available to answer those issues. The questionnaire is scheduled to be sent out by the end of the month.

IV. COORDINATION AND STATUS UPDATE

None presented.

V. GRANTS UPDATES

None presented

VI. LEGISLATIVE AND LEGAL UPDATE

None presented

VII. PUBLIC COMMENT

None presented.

VIII. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 1:35 PM

Future Meeting: August 10, 2004

Minutes are posted on the website at: <http://ncsc.nv.gov/>

Questions Call: 775-684-5859 or email maggiet@doit.state.nv.us

Draft minutes submitted by Maggie Thorne, 07/27/2004

APPROVED: _____ DATE: _____